

Mayor Kilpatrick called the Agenda Meeting to order at 9:06 PM followed by a salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, July 17, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Conti, Novak, Onuoha, Roberts, Zebrowski

Absent: None

Others Present: Mayor Victoria Kilpatrick (via electronic communications)
Glenn Skarzynski, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Sean Kean, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **GENERAL DISCUSSION:**

- Admin. & Finance**

- 1) Authorization to declare the lapse of the following Plenary Retail Consumption Licenses and hereby deemed to have been abandoned and same is declared to have ceased to exist upon the Licensee's failure to renew the licenses by the statutory deadline:

- 1219-33-027-002 – Peterpank Diner
 - 1219-33-043-008 – Snookers, LLC

- Resolution.

- Planning & Zoning**

- Public Safety**

- 1) Coin toss request for the corner of Washington & Ernston Road received from the Head Over Heels USAG Team Club for October 14 and 15, 2023.

- Approved.

- 2) Authorization to advertise for bids for Tire Truck Preventative Maintenance and Repairs.

- Resolution.

- 3) Memorializing an emergency contract issued to Drager Safety Products for the replacement of one (1) Alcotest Machine in an amount not to exceed \$19,305.00.

- Resolution.

- Public Works**

- 1) Request received from the Residents of Ridge Avenue from Milliken Road to 22 Ridge Avenue to hold a Block Party on July 30, 2023 from 1pm-9pm.

- Approved.

- 2) Authorization to award a non-fair and open contract for leaf bags to PABCO Industries in an amount not to exceed \$20,923.20.

- Resolution.

- Recreation

- 1) Authorization to establish the following Recreation Program and fee:
- Women's Self Defense - \$70.00

- Resolution.

- 2) Authorization to purchase one (1) 2024 Starcraft Allstar Shuttle Bus from Creative Bus Sales through the HGAC-Buy Cooperative Purchasing Contract #BT01-21 in an amount not to exceed \$136,025.00.

- Resolution.

- Water & Sewer/Environmental

- 1) Authorization to award a non-fair and open contract for a guardrail to American Timber and Steel in an amount not to exceed \$23,168.40.

- Resolution.

➤ **BUSINESS ADMINISTRATOR – Glenn Skarzynski**

- 1) Authorization for PSE&G to move forward with the Gas Modernization Program with the next phase in Morgan.

- Resolution.

- 2) Authorization to promote James Revel to Assistant Supervisor Water & Sewer in the Water & Sewer Dept., retroactive to May 16, 2023.

- Approved.

- 3) Authorization to promote Joseph Damion to Senior Pump Station Attendant in the Water & Sewer Dept., retroactive to May 16, 2023.

- Approved.

- 4) Authorization to promote Katie Elichko to Assistant Tax Collector in the Tax Dept., retroactive to May 16, 2023.

- Approved.

- 5) Authorization to promote Noah Heil, Zachary Wranovics, Andrew Gay and Dean Kontos to Senior Pump Station Operators in the Water & Sewer Dept., retroactive to May 16, 2023.

- Approved.

- 6) Authorization to appoint four police officers in the Police Department, effective August 7, 2023 pending the completion of all pre-employment requirements.

- Approved.

- 7) Authorization to call for a Certified List for Lieutenants and Sergeants from the Dept. of Personnel.

- Approved.

➤ **C.F.O. – Denise Biancamano - None**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) 2021 Roadway Paving and Reconstruction Project - Phase II – Change Order (Report Attached).

- Resolution.

- 2) Active Adult Center Parking Lot Improvements - Receipt of Bids (Verbal Report).

- Resolution.

- 3) 2023 Roadway Paving and Reconstruction Project – Design Phase Services (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY – Sean Kean**

Borough Attorney Kean stated that they have filed a lawsuit against 2069 Highway 35, LLC and Brian Burtlew.

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Jim Robinson, 11 Borelle Square

Mr. Robinson questioned the status of the street light outages.

Business Administrator responded that he will need authorization from the Mayor and Council to not pay a portion of the bill because he is out of answers.

Mayor requested that the representative from JCP&L attend a meeting.

Mr. Robinson questioned if the Borough has a comprehensive ordinance on pilots and abatement. He commented on the Trammel Crow pilot.

Further discussion ensued.

- Eileen Pabon, 155 Norton Street

Ms. Pabon stated that Trammel Crow does not need a pilot and the members of SERA need to start saying no. She stated that she formed a group against pilots.

- Karin Linder, 9 South Minnisink Avenue

Ms. Linder questioned the status of the signage going up her street.

Mayor requested the Business Administrator to look into it.

- Ruth Mahoney, 2 Gerard Place

Ms. Mahoney she stated that Trammel Crow should ask the Borough what they need and not the Borough asking what they need.

Councilwoman Novak made a motion to close the Public Portion. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 10:01 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____